

「學術倫理教育課程管理平台」檔案上傳路徑說明

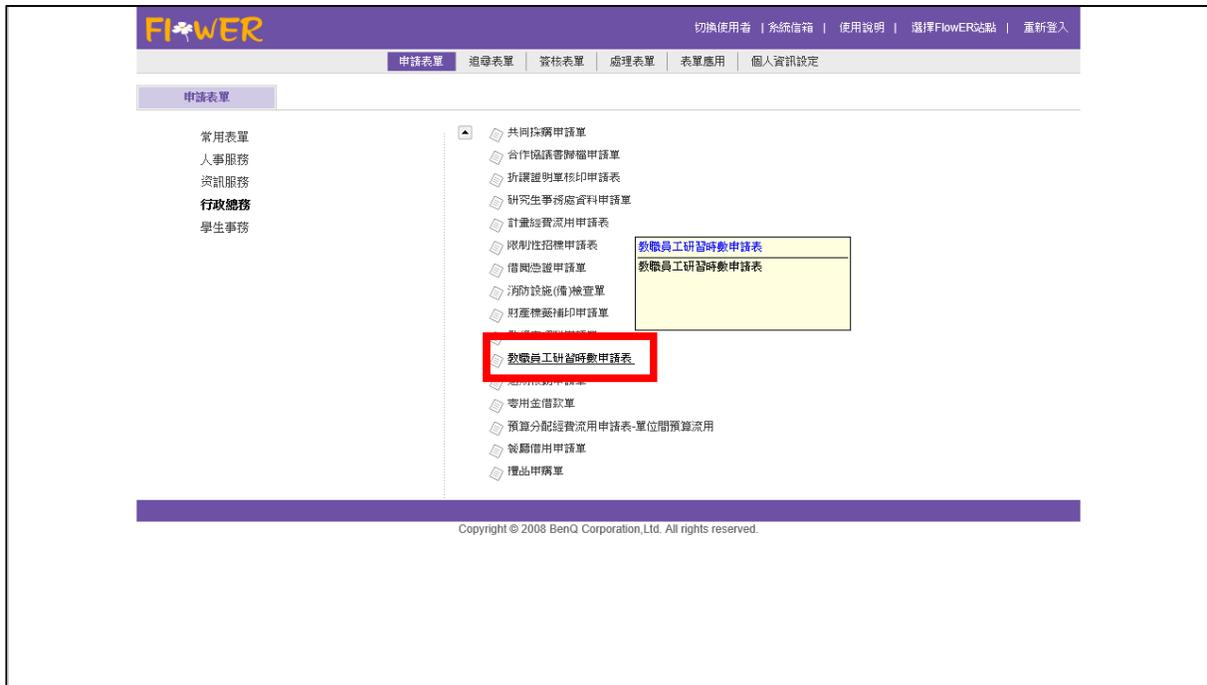
1. 【校園入口網站】→【應用系統】→【電子簽核系統】

The screenshot shows the main page of the China Medical University Information Portal. The navigation bar includes links for English, Home, Document Search, Application Systems, Pending Items, Calendar, Network Files, Discussion Board, Personal Settings, School Home, and Logout. The page is divided into several sections: Pending Items (待辦事項), My Itinerary (我的行程), Discussion Board (討論區), Public Search (公文查詢), and School Announcements (校內公告). The 'Application Systems' (應用系統) section is highlighted with a red box, and the 'Electronic Approval System (Only IE Browser Use)' (電子簽核系統 (只限IE瀏覽器使用)) option is also highlighted with a red box.

2. 【申請表單】→【行政總務】

The screenshot shows the FLOWER system interface. The navigation bar includes links for User Switch, System Information, Usage Instructions, FLOWER Station Selection, and Re-login. The 'Application Forms' (申請表單) menu is highlighted with a red box, and the 'Administrative and General Services' (行政總務) option is also highlighted with a red box. The interface lists various application forms, including IR Research Material, Moodle Teacher/TA Release, Classroom Air Conditioning, Document Review, Public Vehicle Use, Water/Electricity Repair, North Water/Electricity, Stamp, Shared Office, Cooperation Meeting, Contract Review, Researcher Material, Budget, Recruitment, and Disposal.

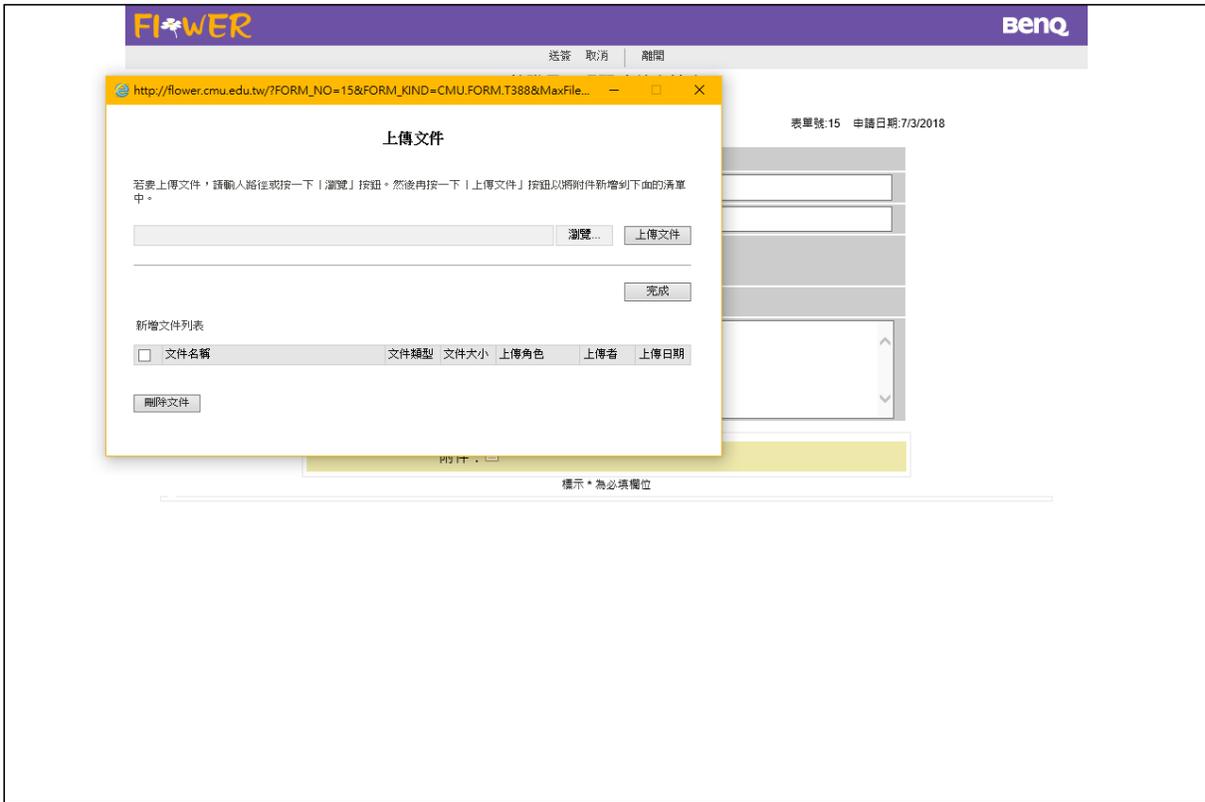
3. 【教職員工研習時數申請表】



4. 【課程類別：學術倫理類】



5.依序填寫課程名稱、主辦單位、研習日期、認證時數後，再點選【附件】上傳檔案



備註：上傳檔案格式不拘，請於完成所有步驟後點選【送簽】將申請表送出